

ARIZONA DEPARTMENT OF ECONOMIC SECURITY

Division of Developmental Disabilities (DDD)

Employment Supports & Services

SIX-MONTH REPORT**Individual Supported Employment**

QUALIFIED VENDOR NAME (<i>Last, First, M.I.</i>)	CONTACT PERSON'S NAME	
QUALIFIED VENDOR ADDRESS (<i>P.O. Box, No., Street, City, State, ZIP</i>)		
QUALIFIED VENDOR PHONE NUMBER (<i>Include area code</i>)	DISTRICT SERVED	REPORTING PERIOD

List consumers who have made progressive moves from competitive employment without support or whose careers have had advancement. Include consumers who have moved into Employment Support Aide follow-along services.

Name	DDD ID No.	Position / Type of Advancement	Date

Continuation sheet

List consumers who have been identified for a progressive move (*raise, promotion, increased work hours, etc.*).

Name	DDD ID No.	Goal	Date Job Coaching Started

Continuation sheet

List all other consumers receiving job coaching.

Name	DDD ID No.	Date Job Coaching Started

Continuation sheet

List consumers receiving or having received Individual Supported Employment services for job search purposes during the six month reporting period.

Name	DDD ID No.	Date Job Search Started	Outcome

Continuation sheet

List any consumers who discontinued this service.

Name	DDD ID No.	Date of Move	Reason for Move

Continuation sheet

Provide the average hourly wage of consumers receiving Individual Supported Employment:

Provide the average number of hours per week for consumers receiving Individual Supported Employment:

Individual Supported Employment - Service Outcomes. Please respond to each of the outcomes below.

Job Coaching:

Outcome	Frequency	Way to Measure	Percentage Achieved
At least 75% of consumers will meet their annual vocational goals, as defined in their Individual Support Plans.	Every six months.	Through tracking results of each annual Individual Support Plan that occurred during reporting period.	

Job Search:

At least 75% of consumers referred for job search will become employed.	Annually	Through tracking results of each Job Search Agreement that occurred during reporting period.	
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QUALIFIED VENDOR ADMINISTRATOR/DESIGNEE'S NAME (Print)

QUALIFIED VENDOR ADMINISTRATOR/DESIGNEE'S TITLE

QUALIFIED VENDOR ADMINISTRATOR/DESIGNEE'S SIGNATURE

DATE

Routing: Original – Employment Program Specialist, Copy – District File

Equal Opportunity Employer/Program • Under Titles VI and VII of the Civil Rights Act of 1964, and the Americans with Disabilities Act of 1990 (ADA), Section 504 of the Rehabilitation Act of 1973, and the Age Discrimination Act of 1975, the Department prohibits discrimination in admissions, programs, services, activities, or employment based on race, color, religion, sex, national origin, age, and disability. The Department must make a reasonable accommodation to allow a person with a disability to take part in a program, service or activity. For example, this means if necessary, the Department must provide sign language interpreters for people who are deaf, a wheelchair accessible location, or enlarged print materials. It also means that the Department will take any other reasonable action that allows you to take part in and understand a program or activity, including making reasonable changes to an activity. If you believe that you will not be able to understand or take part in a program or activity because of your disability, please let us know of your disability needs in advance if at all possible. To request this document in alternative format or for further information about this policy, contact the Division of Developmental Disabilities ADA Coordinator at (602) 542-6825; TTY/TDD Services: 7-1-1.